

The regular meeting of the Town Board of the Town of Stamford was held on Sept. 9, 2020 at 7:00 P.M. at the Town of Stamford Municipal Building with the following present:

Supervisor-John Kosier
Councilperson-Roderick Hillis
Councilperson- Daniel Deysenroth
Councilperson-David Post
Councilperson-Brent Trimbell
Hwy. Supt. Jonathan Ballard

Also present: Jackie Lamport and Mike Cairns

A MOTION was made by David Post and seconded by Roderick Hillis to approve the minutes of the previous meeting. ALL AYE votes cast, MOTION carried.

A MOTION was made by Daniel Deysenroth and seconded by David Post to approve the Supervisor's monthly report. ALL AYE votes cast, MOTION carried.

A MOTION was made by Daniel Deysenroth and seconded by Roderick Hillis to approve General bills abstract no. 9, dated Sept. 9, 2020, claim nos. 126-138, 141-142, 145, 139-140, 144 and 143 in the amount of \$6,125.91. ALL AYE votes cast, MOTION carried.

A MOTION was made by Daniel Deysenroth and seconded by David Post to approve Highway bills abstract no. 9, dated Sept. 9, 2020, claim nos. 104-109 and 109-111 in the amount of \$13,987.22. ALL AYE votes cast, MOTION carried.

A MOTION was made by Daniel Deysenroth and seconded by Roderick Hillis to approve South Kortright Sewer District bills abstract no. 9, dated Sept. 9, 2020, claim nos. 80-83 and 86-89 in the amount of \$5,208.18. ALL AYE votes cast, MOTION carried.

Hwy. Supt. Jonathan Ballard gave the following report:

- The flail mower broke down, will call and get parts to repair.
- We have been assisting the Towns of Harpersfield and Kortright with chip sealing.
- Will start tomorrow with the man lift and wood chipper on Foote Hollow Rd.
- Attended chainsaw and chipper safety classes on Wed. Aug. 19, 2020 at the county.
- The CHIPS report was sent in. Approximately \$88,000. reimbursement will be received by the town.

Town of Stamford	Supervisor's Report					Aug-20		
	General Townwide	General Part-Town	Highway Townwide	Highway Part-Town	SK Light	SK Walls	Sewer Dist.	
Beginning Balance:	\$ 283,824.57	\$ 51,067.57	\$ 182,869.63	\$ 243,931.63	\$ 1,919.04	\$ 2,437.24	\$ 29,902.57	
REVENUES								
Town Clerk Fees	\$ 17.50							
Dog Fees	\$ 49.50							
Interest Earned	\$ 63.89	\$ 15.97	\$ 55.93	\$ 87.50			\$ 8.02	
Permits		\$ 1,070.00						
V/ Stamford Apts Pilot Program		\$ 4,295.00						
V/Stamford Deans Landing Int.		\$ 2,541.15						
Registrar		\$ 20.00						
EXPENDITURES								
Abstracts	\$ 3,395.60	\$ 2,673.86	\$ 6,395.41	\$ 76,218.37	\$ 106.57		\$ 3,070.99	
Health Insurance	\$ 3,454.65		\$ 12,766.80					
Payroll & Fringe	\$ 12,682.42	\$ 765.80	\$ 14,037.42					
ENDING BALANCE	\$ 264,423.39	\$ 55,570.03	\$ 149,725.93	\$ 167,800.76	\$ 1,812.47	\$ 2,437.24	\$ 26,839.60	

RESOLUTION NO. 13-2020 was introduced by Roderick Hillis and seconded by Brent Trimbell:

BE IT HEREBY RESOLVED that we accept the audit of the Stamford Tax Collector, Diane Grant. The review found no discrepancies in the 2020 Tax Collector's records.

The foregoing RESOLUTION WAS DULY PUT TO A VOTE WHICH resulted as follows:

AYES: John Kosier – Roderick Hillis – Daniel Deysenroth
David Post – Brent Trimbell

NOES: None

Said RESOLUTION was thereupon declared duly adopted.

Mike Cairns, Operator for the LVDV Operations, Inc. for the South Kortright Sewer District has reviewed the year to date expenditure reports and presented the board a draft proposed 2021 budget and overview.

Narrative Overview

Draft Proposed 2021 Budget

South Kortright Sewer District

Town of Stamford

LVDV Operations, Inc. has reviewed YTD expenditure reports for the Town of Stamford, South Kortright and Allen Center provided by Supervisor John Kosier. Attached please find a proposed O&M Budget for 2021. We have made adjustments to the budget resulting in an increase of \$9485 (11.1%), noted as follows:

- 1) Personnel/O&M Operator- increased by \$4785 from 32,390 to \$37,175 (14.8%). \$35,300 for basic services per operations contract plus budgeted \$1875 (25 hours per year) for additional services (emergency call outs)
- 2) O&M/Preventative maintenance and service contracts- increased by \$600 (66.7%). The Hamlet generator service increased from \$900 to \$1000 (11%) (see quote from Power Generations) plus \$600 for sludge removal at the Hamlet pump station based on the billing from Dan's Septic Service for sludge removal at the Allen Center wet well in 2020 (see bill from Dan's Septic Service)
- 3) Collection System O&M/Repairs- increased by \$1000 (200%) based on known repair cost in 2019.
- 4) Allen Center Station Cost/Generator service- for the Allen Center generator increased by \$100 (9%) as per quote from Power Generations.
- 5) Allen Center Cost/Potassium permanganate- increased by \$3000 (25%) based on expenditures to date of \$7710.46 through June, and the projected use through the end of 2020.

Town of Stamford
Hamlet of South Kortright

Draft 2021 Operation and Maintenance Budget
Pump to Hobart WWTP from
ARC Pump Station for MSA and ARC
(16,865 gpd Design Flow)
(1.5 Times Hobart Rate)

Line Item Description	2020 Budget	2021 Proposed Budget	COMMENTS
Utilities			
Electricity Cost	\$ 1,500	\$ 1,500	per 2020 expenditures to date
Generator Fuel	\$ 500	\$ 500	Diesel Fuel for Generator
Utilities Subtotal	\$ 2,000	\$ 2,000	
Chemicals			
De-greasers and De-odorizers	\$ 500	\$ 500	For use in pump chambers and wet-wells if needed. Switching from floating degreaser to Bio-Blocks
Chemicals Subtotal	\$ 500	\$ 500	
Personnel			
O&M Operator including professional engineering oversight	\$ 32,390	\$ 37,175.00	per operations contract for 2021. \$35,300 for basic services plus \$1875 for call outs and additional services
Personnel Subtotal	\$ 32,390	\$ 37,175	
Administration			
O&M Legal	\$ 1,680	\$ 1,680	Budget process yet to do
Administrative Services/Contract	\$ 500	\$ 500	no need at this time
Force Account/Clerical	\$ 500	\$ 500	Record keeping and reporting including assistance in preparing reconciliation, monthly reports, annual reports, and other obligations under the O&M Agreement.
Office Supplies	\$ 300	\$ 300	Record keeping and reporting.
Lateral Installation Inspections	\$ -	\$ -	none anticipated
Insurance	\$ 1,500	\$ 1,500	\$1354.00 spent to date
Administration Subtotal	\$ 3,980	\$ 3,980	
O&M			
Preventative Maintenance/Service Contracts	\$ 900	\$ 1,500	\$1000 for Hamlet generator service contract per quote. \$500 for sludge removal at The Hamlet wet well based on expenditures for 2020 and generator service Quote
Telephone/Fax/Internet	\$ 1,600	\$ 1,600	Based on 2020 expenditures to 7/15/2020
Building Maintenance -- includes grounds maintenance	\$ 2,200	\$ 2,200	Assumes grounds keeping to be sub-contracted by South Kortright and to include lawn mowing, and summer grounds care, as well as snow plowing and removal in winter. \$770.00 spent to date 7/15/2020 plus planned painting of Allen Center pumps in 2021.
Equipment/Spare Parts/Repairs	\$ 1,500	\$ 1,500	pump service/replacement
Maintenance Supplies	\$ 500	\$ 500	Cleaning Supplies, shovels, portable pumps etc.
Instrumentation Spare Parts	\$ 500	\$ 500	
Laboratory Contract and Supplies/Testing	\$ -	\$ -	None required.
O&M Subtotal	\$ 7,200	\$ 7,800	
Collection System O&M			
Repairs	\$ 500	\$ 1,500	Budgeted Emergency Repairs (increased to reflect actual costs of manhole repairs based on 2019 expenditures)
Collection System O&M	\$ 500	\$ 1,500	
Allen Pump Station Cost			
Pump to Hobart Cost	\$ 16,000	\$ 16,000	per 2020 expenditures to date
O&M Operator	\$ -	\$ -	certified above
Electricity	\$ 4,000	\$ 4,000	per 2020 expenditures to date
Generator Fuel	\$ 500	\$ 500	Diesel Fuel for Generator
Generator Service	\$ 1,100	\$ 1,100	Generator Service see attached quote
De-greasers	\$ 500	\$ 500	For use in pump chambers and wet-wells if needed. Switching from floating degreaser to Bio-Blocks
Potassium Permanganate	\$ 12,000	\$ 15,000	Based on known cost to 7/5/2020 and projected use through the end of year
Equipment/Spare Parts/Repairs	\$ 3,000	\$ 3,000	Pump Service
Periodic Cleaning of Force Main	\$ 2,000	\$ 2,000	cleaning of sections of force main if needed and annual pump out of the Allen Center Wet well
Allen Pump Station Subtotal	\$ 39,100	\$ 42,200	
Total O&M Budget Subtotal	\$ 85,870	\$ 95,155	
Contingency			
Total O&M Budget Subtotal w/ Contingency	\$ 85,870	\$ 95,155	
Additional Start-up Costs			
O&M Cold Start-up/Training	\$ -	\$ -	Assumes 16 hrs. x 2 operators @ 85.00 per hour for operator training and familiarization with the system.
Engineering Start-up	\$ -	\$ -	
TOTAL	\$85,870	\$ 95,155	
TOTAL PROPOSED O&M BUDGET			

A MOTION was made by Brent Trimbell and seconded by Daniel Deysenroth to reappoint Frank Lamport, Jr. to the Board of Assessment Review effective Oct. 1, 2020 - Sept. 30, 2025. ALL AYE votes cast, MOTION carried.

A MOTION was made by Roderick Hillis and seconded by Brent Trimbell to reappoint Arthur Turner and William Sechrist to the Planning Board effective Sept. 1, 2020 – Aug. 31, 2025. ALL AYE votes cast, MOTION carried.

Supv. Kosier informed the board the e-mail server at the town office hasn't been working for approximately a week. He has been making multiple calls to get it back up and running.

A MOTION was made by John Kosier and seconded by Daniel Deysenroth to adjourn this meeting at 7:44 P.M. The next regular meeting will be held on Oct. 14, 2020 at 7:00 P.M. at the Town Municipal Building, 101 Maple Ave., Hobart, New York.

WE, the undersigned members of the Town Board of the Town of Stamford, Delaware County, New York, do hereby certify that we have examined the minutes of the previous meeting and found them to be correct and accurate as recorded.

Supervisor _____

Councilperson _____

Councilperson _____

Councilperson _____

Councilperson _____

Attest _____

Town Clerk